



**LIVING &
LEARNING
@ AJANI**

LIVING AND LEARNING AT AJANI INC

ANNUAL REPORT 2019



Living & Learning @ Ajani
Unit 2/284 Thompsons Road
Lower Templestowe 3107

phone. 9850 3687
www.livelearnajani.org.au

AOO 230 13G ABN: 58 759 536 503

Vision

Living and Learning at Ajani Inc is a focal point in the Bulleen/Templestowe community, responding to the diversity of cultures, ages and abilities in the community by providing a wide range of quality activities at an affordable price, in an accessible, approachable meeting place.

Mission

Living and Learning at Ajani Inc., encourages friendship, learning and support through participation in a variety of activities in a nurturing environment for a socially diverse community.

Statement of Purpose

Changes to the Associations Incorporation Reform Act 2012, required Living and Learning at Ajani to update the constitution or Rules of the Association. To meet the requirements of registration with ACFE, this provided an opportunity to also update the purposes for which Living and Learning at Ajani operates. The new purposes are:

- To meet the expressed and diversified needs of members of the local community by providing educational, vocational, recreational and social programs for diverse communities.
- To facilitate the development of mutual support groups and networks for members through the provision of education, information and supporting links and partnerships with other groups and networks.
- To provide a welcoming, informal meeting place for personal interaction and exchange of ideas, knowledge and skills.
- To provide educational activities and programs which reflect the diverse nature of the community.
- To raise funds appropriately to supplement the running costs of the House.

7 core Public Sector Values

- Responsiveness
- Integrity
- Impartiality
- Accountability
- Respect
- Leadership
- Human Rights

Values define what is important to an organisation and how things will be done. In the Victorian public sector, they underpin an employee's interaction with the government, community, suppliers and other employees. The Public Administration Act 2004 outlines the values and how they can be demonstrated.

The Committee of Management and staff have agreed to adopt and demonstrate these values in activities of Living and Learning at Ajani Inc.

President's Report

On behalf of the Committee of Management I am proud to present the Living and Learning @Ajani President's Report for 2019. The report is an outline and a positive recognition of the varied and important range of programs and activities that have happened in the last year.

It is always the intention for us to grow and provide activities and programs that cater for the social need, lifelong learning, cultural diversity and supporting everyone who attends Living and Learning @ Ajani. It also has been a year of maintaining firm relationships with organizations that support Ajani. We are conscious and thankful for the support of these state and local government departments that provide funding for the excellent programs and activities.

- Manningham City Council provides funding for specific programs and activities.
- Department of Health and Human Services funds the coordination and management of the centre. This funding has slightly increased after the last election.
- Adult Community and Further Education (Department of Education Victorian Government) supports our pre accredited programs in hospitality and job seeking skills.
- AMES providing contracts for people seeking employment.

Manningham Learns is a strategic alliance of the five Neighbourhood Houses in Manningham. Together we explore innovative ways to work closer together for the benefits of our communities. The focus for the future is to work together more strategically.

Living and Learning at Ajani has become known for providing community programs to support the residents in Manningham.

- The Eat and Greet Program - the kitchen operates two days a week, with the steady support of volunteers to ensure there is a supply of tasty ready-made meals for people who need assistance.
- The Community Garden - is a successful program to provide produce and herbs for use in the Eat and Greet meals. Using permaculture principles it provides an example of the benefits of 'natural' gardening. The garden is supported by volunteers who gain pleasure and knowledge from their community participation.
- The Hub Cafe – provides on the job training for volunteers who are seeking employment. It is an excellent training ground for these people. I would like to acknowledge Hayden who is responsible for the excellent coordination of the cafe, the volunteers and the distribution of the Eat and Greet Meals.

I would also thank and acknowledge the work of our manager Chris, for her continued leadership and vision. Thank you to Sandra, our program coordinator for her dedication in ensuring the successful organisation of Ajani's courses. Both have achieved another year of hard work and commitment.

Thank you also to our volunteers for a variety of contributions that ensure Living and Learning @ Ajani continues to be a diverse, inclusive, welcoming part of our community. Thanks you everyone, your efforts are appreciated.

Our Committee of Management meets once a month to look after the affairs of Living and Learning at Ajani Inc. As an Incorporated Association the committee also has legal duties under the Associations Incorporation Reform Act 2012. The duties include maintaining the financial viability, ensuring the purposes are being achieved, keeping up to date with legal and funding requirements, signing contracts for LL@A but most importantly ensuring the growth of the organisation and our community engagement.

A heartfelt thank you to the committee for their efforts and valuable contribution throughout the year. It certainly makes my role as president enjoyable when working with such a friendly team. In May the committee and Chris, our manager, met to explore ideas for the way ahead. It was a positive exercise of a brainstorming of ideas. We examined ways to improve the delivery of activities in order to focus on particular needs of the unique and diverse community. This work has now developed much further with the Speak Up - We're Listening community consultation undertaken by Vicki Martinez of Community Workz for the Manningham Leans alliance.

Now I would like to acknowledge the work of Claudio, a retiring committee member. In the past few years he has provided leadership and direction in the kitchen with Eat and Greet meal preparation. He has also been an active contributor of ideas and hard work on the committee. Thank you Claudio and best wishes for your move to Queensland.

Finally it has been my pleasure to share our progress with you today and we look forward to another successful year in 2020. It is only by working together that we can continue to meet the needs of this diverse community.

Heather Waring, President

Committee of Management

President	Heather Waring
Vice President	Claudio Sapienza
Treasurer	Peter Nash
Secretary (Public Officer)	Frances Freeman
General Committee	Chris Chay
	Liz Giuliani
	Lesley Siebentritt
	Tony O'Neill

Living and Learning at Ajani Staff & Contractors

Manager	Chris Mountford
Program Coordinator	Sandra Thurtell
Café Coordinator	Hayden Lowe
Bookkeeper	Jenny Poynter
Accountant	Karla Eldridge & Associates Pty Ltd
Auditor	John Roberts & Associates

Volunteers

Claudio Sapienza	Rita Ceola
Mary Town	Lesley Siebentritt
Sue Chen	Tang Hon Yue
Liz Giuliani	Tony O'Neill
May Chen	Marie Seneviratne
Lily Ch'ng	Agnes Zordan
Carolina Radatti	Lillian Esposito
Phil Barlow	Helen Mair
Lyndy Macqueen	Candy Koch

In addition there were 13 Garden Volunteers at different times during the year and 34 AMES volunteers here as part of their Centrelink requirements.

MANAGERS REPORT

The past year has contributed to the recognition of Living and Learning at Ajani Inc within the Manningham Community. The Eat and Greet meals program (in partnership with Doncaré) has enabled LL@A to connect with Food Bank Victoria and House of Charcoal in Templestowe. We have provided over 3,000 meals to over 300 clients, many of whom commenced in 2017.

Greater recognition of our contribution to community has encouraged the Bendigo Bank to provide funding which will provide cooler bags for the distribution of the Eat and Greet meals, signage to enable clients to locate the Hub Café to collect their meals more easily, support for our Facebook page as well as support to enable LL@A to further seek out vegetable and ingredients from local suppliers in Manningham.

As funding for our program delivery from Manningham Council has decreased in real terms, and as it is now over two years and not four, a different approach is required. We must be both creative and strategic in developing and delivering our programs to the community in 2020 which may require a small increase in fees as well as a decrease in expenditure. A 'new look' brochure and a new approach for 2020 will help us to achieve these goals.

Recently a business specialist asked me what did we 'sell'? After going through the obvious things we do such as run courses, activities and programs; support community engagement through different initiatives; provide training to job seekers; engage in partnerships etc. together with a few stories about the great outcomes our job seeking clients have achieved recently.

The response was "they are all great things that you do, but what do you actually sell?"

We sell dreams, not products, courses or activities. The Dreams are great experiences that are wrapped in stories about the benefits that will help others to improve their lives. What makes these stories great are the emotional benefits people gain through the time they spend with us at Living and Learning at Ajani.

While we share and talk about the many great stories that have evolved even over the past few months, we now need to capture these stories to show how people have been able to achieve their dreams through working with us in the café, garden, cooking, or attending a course.

A few examples may explain this more clearly – using fictitious names of course.

Anne had been unemployed for a while, needed to find a job to support a partner who had some disability. She thought she would look for a job in a café so started developing her hospitality and café skills with us. After undertaking a preaccredited (ACFE) course in Job Skills, spending time in discussion with a Careers Counsellor Anne enrolled in a Disability studies program. We 'sold' her a dream of finding employment in an area with which she had experience and a desire to help others.

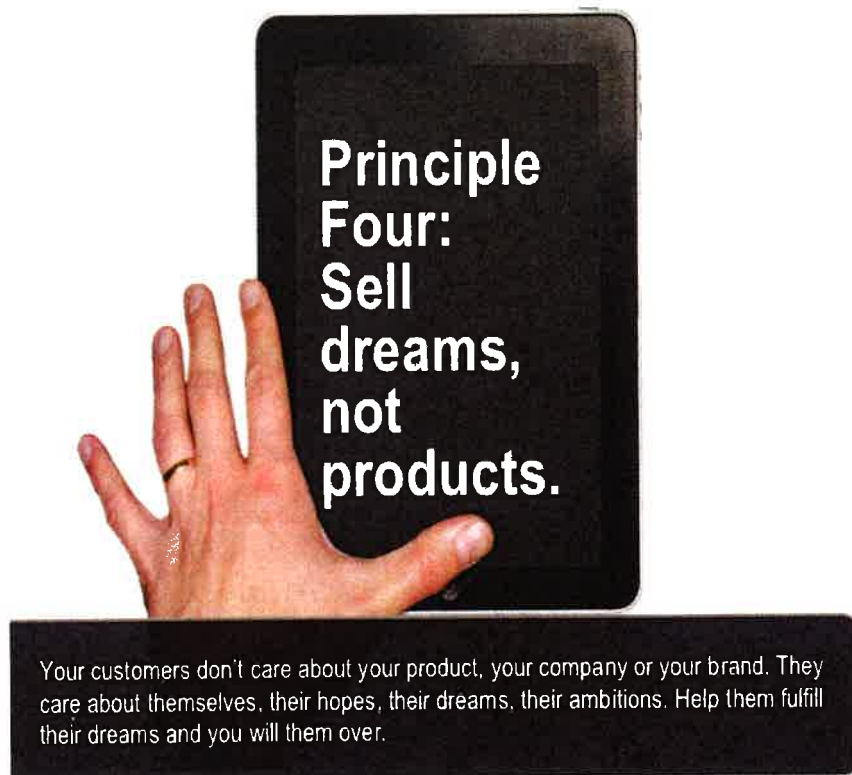
Norma was a passionate cook, loved baking cakes, cookies, bread and practised these skills on a daily basis for her large family. She had quite good English skills and wanted to find a job as a cook in a child care centre, but had not undertaken any formal training for example the Certificate in Commercial Cookery which was required. Norma went to many, many interviews but could not get the job. While Norma was here the Café provided many interesting cookies and cakes while she

practiced her food safety skills, employability skills working with others in the team, following recipes and completing set tasks. We were able to provide her with a current reference for her next interview and she gained employment. What we had 'sold' Norma was not experience in the café but her dream of cooking for children.

The testimonials that follow are again examples of 'selling people their dreams' wrapped in experiences provided by everyone at Living and Learning at Ajani. Who could possibly have imagined the outcomes that could evolve from working in community, engaging with others to share ideas and their experience? What started as a conversation between our job seeking clients in the café has ended up as very significant contracts with cartoon and games companies in China. Not only have Fil and Helen gained a job, with a very substantial income for a while, they have fulfilled their dream of using their vast experience as Disney cartoonists in a new and challenging environment.

Education changes lives but experiences make dreams possible. Our focus for the future must be less about 'selling' short courses and activities but more about the broader benefits that will improve our clients lives and help them achieve their 'dreams'.

Thank you to everyone who have contributed to the success of Living and Learning at Ajani and made these dreams possible.



[https://www.slideshare.net/cvgallo/7-innovation-secrets-of-steve-jobs/27-Principle Four Sell dreams not](https://www.slideshare.net/cvgallo/7-innovation-secrets-of-steve-jobs/27-Principle-Four-Sell-dreams-not)

Testimonial

Living and Learning at Ajani has been a very positive experience. Thanks to the encouragement of those at LL@A I have been able to build upon skills I had taken for granted. Ajani also helped me overcome a low point in my life where I felt Australia at large had turned its back on my creative work and achievements in the American Animation Industry. Both my partner Helen and I were in the same situation. Being unemployed took a big bite out of my self-esteem and the lack of funds prohibited many social activities. LL@A have been instrumental in leading us back to a socialized life, meeting contacts who will help us gain employment in the field of animation which Helen and I specialize in.

We have been avid organic gardeners since 1990 but didn't consider it a useful skill until I applied Permaculture techniques I had been learning from Helen to the Ajani herb garden. The results were impressive and we were encouraged to teach our techniques in a course we called **Earthcraft** which combines our cartooning background into a PowerPoint presentation with hands on demonstrations. We were then offered the voluntary position as Gardening Supervisors of the Centrelink volunteer group which has helped further develop our people skills as none of our group speaks English so we are learning Chinese.

Working at Ajani has also made me more aware of the importance of volunteering and the community services which help people in need. Helen and I have always seen people as a resource, their value greater than money. Ajani allowed us to experience a richness we will always treasure.

Fil Barlow



Testimonial

After years of working in the US animation industry on many successful shows for TV and Film, I returned with my partner, to Australia with few work options. I was also looking to do something different away from the high stress and competition of American business.

Being unemployed for a while started to erode my confidence, I felt very isolated. Doing work for the dole and supervising at Ajani has been an amazing experience with so much positive encouragement from the many people I've met at Ajani.

Thanks to LL@A's support, my partner Fil and I created a gardening program (Earthcraft) that teaches holistic organic gardening with permaculture as its inspiration. We also taught how to draw comics for all ages since that had been both our professions before animation work took us to Hollywood. Thank you Ajani for having faith in us, for allowing us to work as supervisors for the community garden, helping to grow fresh food for their Eat & Greet program for the unemployed, single mothers and the elderly.

Thanks to the volunteers too, who are so generous. They kindly give their time and energy to the centre. I've met so many good people who work very hard in the kitchen, café, and garden. They restored my sense of trust in a giving, kind, community-minded environment where sharing food, ideas and resources was appreciated and encouraged.

While doing work for the dole at Ajani I found work in my original profession in animation and advertising, while working with a fellow volunteer. They were so impressed by our (Fil and I) history and talent they wanted to become partners in a business venture. We are currently negotiating a deal to make an animated trailer and a 4D VR movie for a new entertainment facility being built in Melbourne. There are future prospects for other animated movies, festivals, and trailers.

I am very grateful for my experiences at Ajani and hope the centre continues to grow and thrive well into the future inspiring others to believe in a healthy community spirit.

Helen Maier



Manningham Learns is the strategic alliance of the 5 Neighbourhood houses and Learning Centres located across the breadth of Manningham. From LL@A in the west, Pines, to Warrandyte, Park Orchards and Wonga Park in the east. As a Learn Local organisation providing preaccredited courses funded by Adult, Community and Further Education (ACFE) we have been working together to identify the needs of the community.

Community Workz has undertaken the project on our behalf, which has identified that the majority of our community have not yet heard about Manningham Learns. The outcomes of the project will be presented to the Committees or Boards of Management from each of the organisations in September. This will pave the way for new initiatives to be undertaken by the alliance in the future.

The Community Garden @ Ajani

A regular group of volunteers gather on Tuesday and Wednesday mornings to assist with the production of food, herbs and maintenance of the Community Garden at Ajani. Not only do they ensure the planter boxes and garden at the front of the Hub Café are well maintained, they also take care of the garden beds located on the Ajani reserve near the tennis courts. With increased access times agreed with the Tennis Club it may also be possible to engage volunteers to assist during the summer twilight hours on weekends.

All volunteers are able to participate in the 'Earthcraft' gardening training program which teaches holistic organic gardening with permaculture as its inspiration. This program is funded by Adult Community & Further Education as a pre-accredited training program and is available to every interested gardener in Manningham.

The Community Garden provides many outcomes for participants, including improvements in employability skills whilst working in the garden, building confidence with English as well as practice in teamwork and decision making.

The gardens grow in season vegetables, some experimental traditional 'foraging' foods as well as companion herbs and flowers. Seed raising is an important part of this work with excess seeds offered for sale for a small donation to keep the community garden operating.


eat&greet
@ Ajani **and the HUB CAFÉ**

The Hub Café supports community members who obtain meals provided by the Eat and Greet program. Each week a group of volunteers gather to cook meals from fresh vegetables and meat which we have grown, foraged or purchased with donations to the program. LL@A is now a member of Food Bank Victoria from which we are able to purchase some supplies at a very low cost, but also gather free vegetables that have been donated by the market. Thanks to the support of the Bendigo Bank we will now be able to have a focussed attempt at gaining food supplies from within Manningham as well as providing additional visibility for the program through signage at Ajani and branded cooler bags for the meals as they are collected.

In partnership with Doncare, Eat and Greet has been providing freshly cooked and frozen meals to Manningham residents since 2017. Over 3,000 meals are distributed annually to over 300 clients who visit the Hub Café to collect their meals as they find they are in need of additional support. The Eat and Greet membership cards are distributed to those in need through Doncare services and through Living and Learning at Ajani. For the elderly or those in need of some assistance meals can be obtained for a small donation from the Hub Café.

The Café volunteers and the coordinator Hayden Lowe are to be congratulated for the welcoming way in which they work with the many Eat and Greet clients. The Cafe provides a meeting place for those who need a safe, warm and comfortable area to mingle with the community, or enjoy a great coffee and snack along with conversation.

Our Hub Café continues to provide training and experience to AMES volunteers who learn about food safety, Barista coffee making, customer service, cooking and kitchen skills as well as practice their language skills during the time they are with us at LL@A. These volunteers have a wealth of knowledge and experience which they share with us as we support them to develop their confidence and skills for future employment. Hayden Lowe, the café coordinator is to be congratulated for the way in which he works with all the AMES clients and makes them feel so welcome. The Hub Café @ Ajani has indeed become the centre point for community connection for the local community.



Programs and Activities

ALL ABILITIES

A series of activities have been developed to offer opportunities for all ability groups. Deliberately scheduled between 4 pm and 6 pm this program is designed to provide 'wind down' after day time activities.

For those interested in all things electronic, Cartooning, Comics & Coding supports the creation of a simple cartoon character combined with animation which can then lead to game development. A series of 4 sessions, participants can continue on in the following series building and growing their characters and stories. A great activity in a supported and social setting while carers can also enjoy a 'cuppa and conversation'.

Everybody Dance/Workout is a fun and social dance class for young people with a disability to develop coordination, recognise beat and rhythm and increase their self-confidence. This activity is coordinated by a qualified fitness instructor to ensure safety and fitness are supported.

Tai Chi is a low impact exercise class designed to help develop muscle strength and assist the relief of joint stiffness as well as improved balance, flexibility, concentration and memory.

Yoga is for everyone and provides a fun, gentle Hatha Yoga experience in a peaceful social environment which can be done both seated and standing.

MESSY PLAY

Messy play has been introduced monthly to our Thursday coordinated playgroup. This provides young children with the opportunity to participate in a range of activities they may not be able to do at home. It includes water and sand play, as well as finger painting, gardening, slime and play dough where young children can engage their creative imaginations while experiencing tactile raw materials as part of their play. Definitely not something to be experienced at home!

SUPPORTED PLAY GROUP

On Wednesdays our playgroup room will be used by Manningham Maternal & Child Health (MCH) for an ongoing playgroup they run via referral from the MCH enhanced nurse. The enhanced nurse attends the playgroup each week to assist the parents with any problems they may have and the playgroup coordinator runs activities and music and story times with the parents/carers and children. With the support of Rotary this group will continue in 2020.

FOOD AND COOKING

Bread making is currently in demand with sour dough, basic bread and fancy bread techniques available in a series of workshops offered to the community on a number of Saturday's during the year.

Make a Meal will be offered in 2020 with the support of Rotary to enable those on a tight budget and with not much time to learn to prepare a healthy and nutritious meal for the family with cost effective ingredients.

Grow Your Own Herbs will be a focus for gardening programs to enable community members and those on tight budgets to produce their own herbs and seasonings at home. Herbs grow so well in containers that they can be produced in a small outside space.

CO WORKING SPACE @ AJANI

A comfortable co working space has been established at Ajani to enable those working from home to join others occasionally to share ideas, enjoy a coffee, engage with others or meet with clients.



IT SUPPORT

Technology support is available to the community on a 1:1 basis by appointment. This is provided at Living and Learning at Ajani, or at individual business or home locations. Small group training and support will still be provided as needs are identified as unfortunately the need for computer classes and phone and device classes no longer seem to be required.

Community Services at Living and Learning at Ajani

Tax Help a free community service is offered each year with the help of volunteers who are trained, accredited and supported by the Australian Taxation Office (ATO). The community are offered a free and confidential service to help complete individual tax returns. It is available to students, seniors, low income earners and we thank Myrna Manton for providing excellent tax help at Living and Learning at Ajani for the last 5 years.

The **International Women's Group** provides participants with opportunities to develop a variety of new skills, listen to interesting speakers and enjoy socialising in a friendly environment. Thanks to Carolina Radatti, and others from the group, for their generous assistance in supporting the participants with the weekly activities.

The **University of the Third Age (U3A)** has continued with the use of facilitates for their regular book group.

Australian Sewing Guild

This group meets once a month to sew, swap ideas and help each other with fitting and sewing techniques. Devoting the day to dressmaking is a great way to make friends.

Coloured Threads Knitting Group

Meets monthly to share ideas, provide assistance to others and enjoy the craft of knitting in a relaxed and informal group.

Eastern Community Legal Centre provides regular appointments with a Solicitor at Living and Learning @ Ajani.

Probus holds its regular monthly meeting of the Financial Group at Living and Learning @ Ajani.

Patronata Services meet with clients from the local Italian community on a regular basis at Living and Learning at Ajani.

City Life Church continues to utilise all spaces within LL@A for regular church and Sunday school activities.

FINANCIAL REPORTS

Treasurer's report

It has certainly been a steep learning curve over the past 12 months as Treasurer of Living and Learning at Ajani Inc.

Fortunately we have been able to declare a small profit which is primarily as a result of efforts of our CEO Chris Mountford who has acted responsibly frugal if not austere in her management of financial affairs.

The nature and probably more impactful the timing of grants, funding, sponsorships and donations make it difficult to set and maintain a budget.

Again Chris should be commended for her ability to patiently navigate her way through the bureaucratic minefield and meet all compliance requirements, a skill I admire and most certainly do not possess.

There is no doubt that as a Neighbourhood House we face challenges to remain not only true to our core objectives but also be relevant and service whatever the most dire needs are in our radius of influence.

The Committee and staff are fully aware of this and constantly trying to identify needs and ways in which they can be met. Equally LL@A needs to be mindful of maximising the usage of the space available to us and to find that sweet spot and hit that raw nerve to continue to evolve and indeed flourish.

If anyone here today has any feedback, suggestions, comments or referrals, or if anyone is feeling philanthropic with their time or their money then please engage us in conversation.

Peter Nash, Treasurer

Notes to financials:

AASB1058 Concessionary Lease

Manningham City Council lease is a 4 year term from July 1, 2016 at \$253 per annum.



LIVING AND LEARNING AT AJANI INC.

Statement by Members of the Committee of Management

For the year ended 30 June 2019

The Committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies.

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporations Act. The committee has determined that the association is not a reporting entity.

The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated have been adopted in the preparation of this financial report.

In the opinion of the Committee the Income and Expenditure Statement, Statement of Financial Position, and Notes to the Financial Statements:

1. Presents fairly the financial position of Living and Learning at Ajani Inc as at 30 June 2017 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

Frances Freeman, Vice President

Peter Nash, Treasurer

ANNUAL CERTIFICATION

INDEPENDENT AUDITOR'S REPORT TO THE DEPARTMENT OF HUMAN SERVICES IN RESPECT OF LIVING AND LEARNING AT AJANI INC

SCOPE

We have audited the accompanying financial statements, being a special purpose financial report, of LIVING AND LEARNING AT AJANI INC which comprises the Income and Expenditure (Profit and Loss) Statement, Statement of Cash Flows and Balance Sheet of the year ended 30th June 2019.

The organization's management is responsible for the preparation and presentation of the Financial Statements and information they contain. The management's responsibilities also includes such internal controls as the management determine is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

The Financial Statement have been prepared for the Committee of Management to show accountability for grants received and not for any purpose other than that for which it was prepared. We have conducted an independent audit of the statements in order to express an opinion on them as required by the Committee Management.

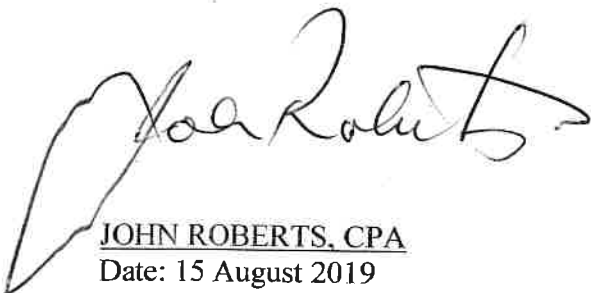
Our Audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the Financial Statements are free of material misstatement. Our procedures include examination, on a test basis, of evidence supporting the amounts disclosed in the Financial Statements. These procedures have been undertaken to form an opinion as to whether, in all material respects, the statements presented fairly.

The audit opinion expressed in this report has been on the above basis.

AUDIT OPINION

In our opinion, the attached Financial Statements of LIVING AND LEARNING AT AJANI INC:

1. Present fairly the transactions for the year ending 30th June 2019 of Living and Learning at Ajani Inc by the Committee Management, and
2. Have been extracted from the financial records of Living and Learning at Ajani Inc which has been prepared on the basis of accounting policies consistent with applicable Australian Accounting Standards.



JOHN ROBERTS, CPA
Date: 15 August 2019

LIVING AND LEARNING AT AJANI INC

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LIVING AND LEARNING AT AJANI INC

PROFIT & LOSS STATEMENT

FOR THE YEAR ENDED 30 JUNE 2019

INCOME	2019	2018
	\$	\$
Grants		
Grants (State) Operating Recur	167,969.47	126,810.01
Grants (Local) Operating Recur	86,514.00	66,866.36
Grants (Local) Operating Non-Recur	-	25,425.00
Other Grants	36,307.62	83,083.34
Fundraising & Donations		
Fundraising & Donations	5,591.20	5,910.90
Fees & Charges		
Fees/Charges Restricted ASP	-	1,440.00
Fees/Charges Unrestricted GST	7,127.26	7,599.97
Fees/Charges Unrestricted NT	63,491.90	73,381.70
Fees/Charges Groups	107.00	184.00
Serv & Delivery Income	24,042.59	33,963.10
Other income		
Miscellaneous Income	-	-
Interest Income	2,453.81	2,699.49
Recoupments	56.00	-
Hub Café Income	21,980.97	19,587.35
TOTAL INCOME	<u>415,641.82</u>	<u>446,951.22</u>
EXPENDITURE		
Accounting Fees	7,636.32	6,999.96
Advertising/Promotions	2,952.12	3,226.24
Promotion - Brochures	4,540.00	8,285.00
Agency Temp Staff	-	1,213.44
Assets Purchased	-	-
Auditing Fee	1,100.00	1,100.00
Bank Charges	1,105.02	1,204.51
Bad Debts & Refunds	65.00	-
Board/Governance - Meetings	-	569.05
Cleaning & Pest Control	6,637.27	9,287.34
Activities/Excursions	3,936.36	11,534.81
Contract Tutor Fees	26,442.11	33,948.63
Specialist Support Fees	3,400.00	-
Client Support Consumables	4,505.05	5,814.10
Client Support Consumables - Food	17,468.43	19,316.63
Client Support Equipment	769.85	3,740.74

	2019	2018
	\$	\$
Computer Software	1,785.06	2,286.69
Computer Maintenance Contract	2,354.55	2,672.38
Depreciation	2,030.09	619.00
Computer Depreciation	178.00	315.00
Donations	152.73	970.62
Fees & Permits - Police Checks	(51.18)	89.90
Fees & Permits - Other	754.53	621.63
Health & Safety	-	-
Insurance	-	3,170.67
Meeting Expenses	890.40	36.65
Membership Fees Paid	1,194.54	1,432.73
Postage	93.64	287.60
Printing & Stationery	3,410.29	6,998.93
Publications/Info Resources	909.09	316.36
Office Furniture	-	-
Rent	2,286.38	2,474.64
Repairs & Maintenance	1,894.91	1,554.61
Salaries & Wages Expenses		
S & W Superannuation	21,943.40	23,589.14
Work Cover	3,548.53	2,433.95
S & W Salaries & Wages	254,948.96	283,297.09
Security	1,193.00	700.40
Staff Amenities	50.00	585.07
Phone/Fax/Internet Charges	2,918.89	3,633.12
Training & Development Staff	3,645.04	2,422.09
Travel & Accomodation Staff	-	-
Services		
Utilities - Gas/Elec/Water	5,459.32	6,824.86
Volunteer Costs	90.18	-
Volunteer Professional Development	-	-
TOTAL EXPENSES	<u>392,237.88</u>	<u>453,573.58</u>
OPERATING PROFIT/(DEFICIT)	23,403.94	(6,622.36)
Other Income		
Write Back Outstanding Cheques C/Wealth		
Other Expenses		
Write back Outstanding Deposits C/Wealth		
<u>Net Profit/(Deficit) for year</u>	<u>23,403.94</u>	<u>(6,622.36)</u>

LIVING AND LEARNING AT AJANI INC

BALANCE SHEET

AS AT 30 JUNE 2019

ASSETS	2019	2018
	\$	\$
Cash on Hand		
Bendigo Bank - Operational A/C	59,832.26	111,000.85
Bendigo Bank - Debit Card A/C	2,411.71	4,115.32
ING Hub Café Project A/C - 7482	26,676.55	26,282.14
<u>Total Cash on Hand</u>	<u>88,920.52</u>	<u>141,398.31</u>
Investments		
Term Deposit - Bendigo Bank 2501	26,071.07	25,538.35
Term Deposit - Bendigo Bank 2502	34,425.20	33,721.77
ING Staff Entitlements	55,682.69	54,859.44
<u>Total Investments</u>	<u>116,178.96</u>	<u>114,119.56</u>
Furniture & Fixtures		
Furniture & Fixtures at cost	2,659.09	1,300.00
Furniture & Fixtures Accum Dep	(2,659.09)	(1,300.00)
Office Furniture at cost	21,865.75	21,865.75
Office Furniture Accum Dep	(14,711.00)	(14,525.00)
Kitchen/Office Refurbishment	12,640.63	12,640.63
Kitchen/Office Refurbishment Accum Dep	(11,155.00)	(10,670.00)
Computers at cost	14,480.58	14,480.58
Software at cost	990.00	990.00
Computers Accum Depr	(19,236.00)	(19,058.00)
<u>Total Furniture & Fixtures</u>	<u>4,874.96</u>	<u>5,723.96</u>
<u>TOTAL ASSETS</u>	<u>\$ 209,974.44</u>	<u>\$ 261,241.83</u>

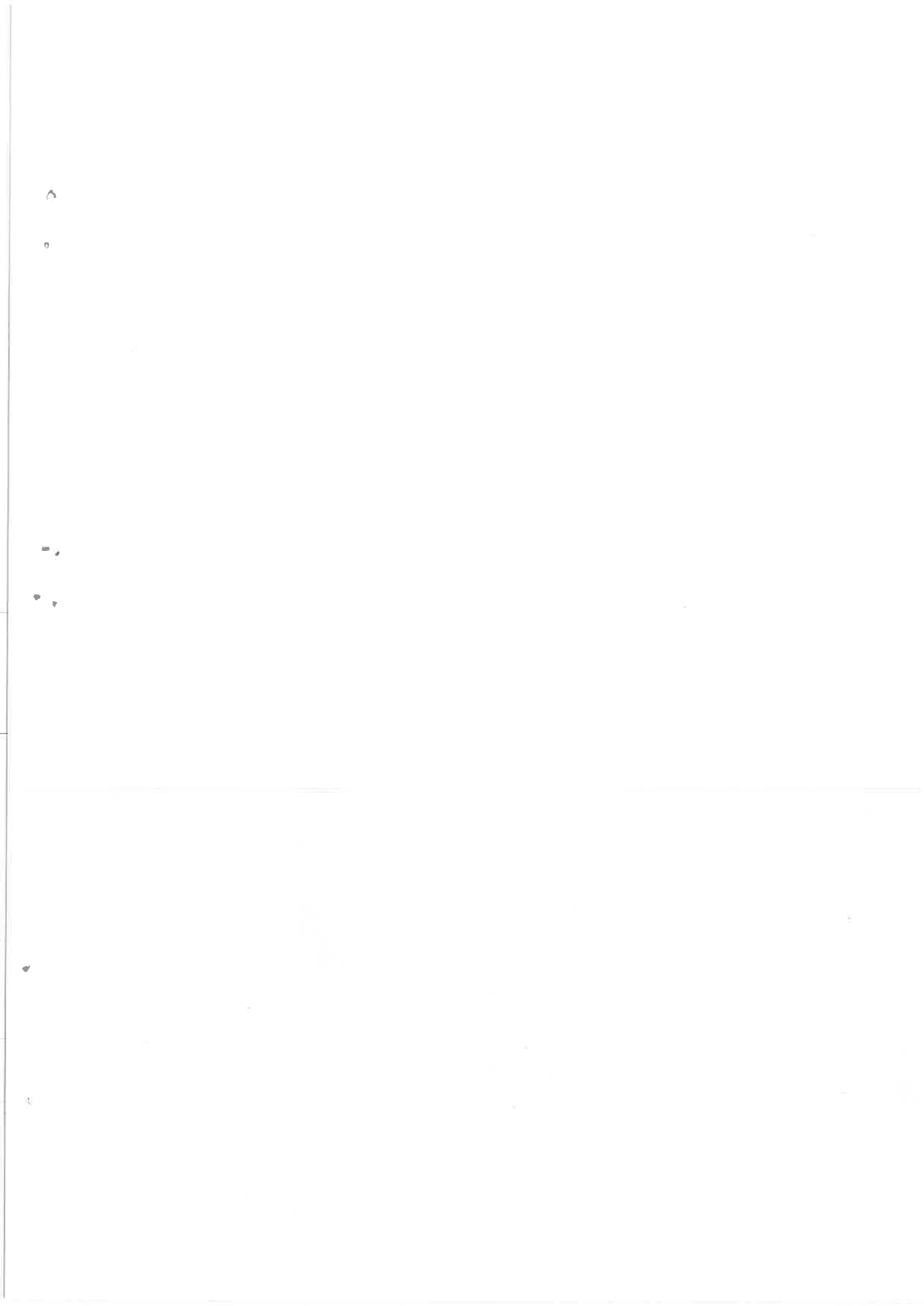
	2019 \$	2018 \$
LIABILITIES		
Trade Creditor	2,784.12	13,857.07
Caif10 - Grant for New Year	-	54,400.00
Room Hire for New Year	-	4,363.64
Payroll Liabilities		
PAYG With Tax Payable	3,136.20	3,630.20
Employers Superannuation	2,337.00	2,478.79
LSL Provision	13,132.70	13,132.70
Annual Leave Provision	5,161.92	5,161.92
<u>Total Payroll Liabilities</u>	<u>23,767.82</u>	<u>24,403.61</u>
GST Owing		
GST on Sales	4,521.45	9,521.65
GST on Purchases	(1,344.05)	(2,145.30)
<u>Net GST Owing</u>	<u>3,177.40</u>	<u>7,376.35</u>
<u>TOTAL LIABILITIES</u>	<u>29,729.34</u>	<u>104,400.67</u>
<u>NET ASSETS</u>	<u>180,245.10</u>	<u>156,841.16</u>
EQUITY		
Retained Earnings	256,422.12	263,044.48
Historical Balancing (Provisions)	(18,294.62)	(18,294.62)
Current Year Surplus/(Deficit)	23,403.94	(6,622.36)
Provision for unused Grants (HUB)	(81,286.34)	(81,286.34)
<u>TOTAL EQUITY</u>	<u>180,245.10</u>	<u>156,841.16</u>

LIVING AND LEARNING AT AJANI INC

STATEMENT OF CASH FLOW

FOR THE YEAR ENDED 30 JUNE 2019

	2019 \$	2018 \$
Cash Flows from Operating Activities		
Receipts from Grants	290,791.09	302,184.71
Receipts from Fees & Charges	94,768.75	116,568.77
Receipts from Other Income	30,081.98	28,197.74
Cash Outflows from Operations	(402,506.01)	(449,482.74)
<u>Net cash used in Operating Activities</u>	<u>13,135.81</u>	<u>(2,531.52)</u>
Cash Flow from Investment Activities		
Net Movement - Creditors	(11,072.95)	4,341.67
Net Movement - Payroll Liabilities	(635.79)	- 6,882.65
Net Movement - GST	(4,198.95)	5,288.53
Net Movement - Grant Liabilities	(58,763.64)	14,763.64
Net Movement - Adjustments	11,117.13	- 3,156.83
<u>Net cash provided by Investing Activities</u>	<u>(63,554.20)</u>	<u>14,354.36</u>
Cash Flow from Financing Activities		
<u>Net cash provided by Investing Activities</u>	<u>-</u>	<u>-</u>
Net change in cash flows	(50,418.39)	11,822.84
Cash at the beginning of the financial year	255,517.87	243,695.03
<u>Cash at the end of the Financial Year</u>	<u>205,099.48</u>	<u>255,517.87</u>





**LIVING &
LEARNING
@ AJANI**

**Manningham
Learns** 

Our Location

Melways Ref 32 K7



Living & Learning @ Ajani
2/284 Thompsons Road
Lower Templestowe 3107

phone. 9850 3687
fax. 9850 3030
email. office@livelearnajani.org.au
www.livelearnajani.org.au

Office Hours:
Monday – Thursday
9.30am – 4.30pm
Friday
9.30am – 1.00pm



Like us on Facebook at
Living & Learning @ Ajani



Living & Learning @ Ajani Inc. (formerly Bulleen & Templestowe Community House) is grateful for the support and funding from Manningham City Council (MCC), the Department of Health and Human Services and the Department of Education and Training.

As a registered ACFE provider, some funding is received from the State Government of Victoria to conduct specified programs as a Learn Local education provider.



Health
and Human
Services